



**WE HELP YOU CHOOSE &  
REACH YOUR DESTINATION**



**SAWASDEE INTERNATIONAL HR SERVICES PVT. LTD.**

Manpower Consultants

LIC NO : B-1506/KOL/COM/1000+/5/9425/2018

A person's hands are shown holding a glowing blue sphere. The sphere is surrounded by several curved, overlapping lines in shades of blue and purple, creating a sense of motion and energy. The background is a soft, light blue gradient.

OUR BELIEF & ETHICS

“WHEN PEOPLE  
GO TO WORK,  
THEY SHOULDN'T  
HAVE TO LEAVE THEIR  
HEARTS AT HOME”

Client satisfaction through  
satisfied manpower



## About Sawasdee International HR Services Pvt. Ltd.

### Introduction

India is the source of the most energetic, educated, economical and experienced manpower. Being one of the largest countries in the world, it can supply highly skilled and abundant work force. World over Indian Manpower is regarded and respected for their skills. We cater Manpower to clients operating in Middle East, Canada and Europe. We also provide Manpower to clients operating within India.

Sawasdee International HR Services Pvt. Ltd., established in the year 2013 is a leading, professionally managed overseas Manpower consultancy, registered under the Ministry of External Affairs, Govt Of India. Sawasdee International HR Services Pvt. Ltd. has its registered office in Kolkata and branch office in Mumbai. Our extensive database of professional, highly skilled categories combined with the specialized selection procedure has resulted in recruiting the best person for any required assignment. Once the contract is finalized, we take full responsibility for the selection of a right candidate for the specified post, results in satisfying both customers and the job seekers.

Our vision is to provide World class recruitment solution across the Globe and become a top global quality organization with highest standards of professionalism and strive for maximum satisfaction to our clients.

Sawasdee International HR Services Pvt. Ltd. shall strive hard to strengthen the future of the organization by setting up new innovative methods to facilitate easier & faster recruitment of quality personal at various levels as desired by our clients. Our prime focus is in delivering the best resources to our esteemed clients as per their specification.





# VISION & MISSION

## OUR VISION

Our vision is to become the regional leading resource of competitive, efficient and reliable workforce solutions that enable our clients to achieve their business goals and enhance their competitiveness.

## OUR VALUES

### People

We care about our people and the role of work/employment in their lives. We respect them as individuals, trusting them and supporting them to achieve their aims in work and life. We recognize each person's contribution to our success: our staff, our clients and our candidates. We thank them all for their trust in us and our professionalism.

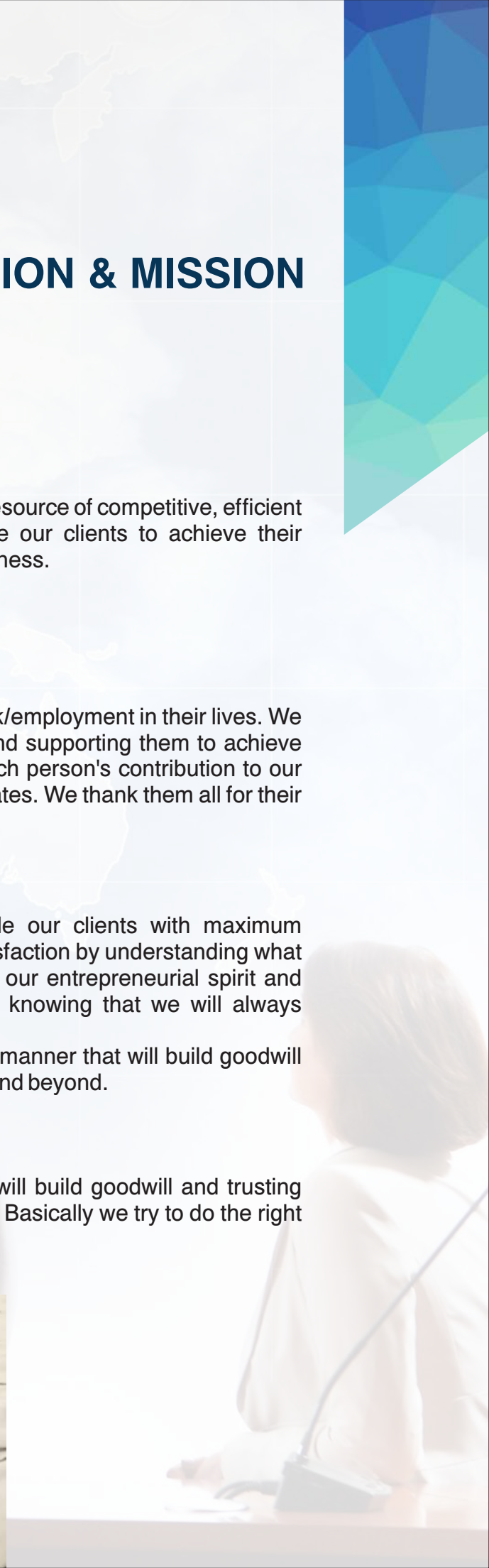
### Client Satisfaction

One of our main core values is to provide our clients with maximum satisfaction. We try to achieve total client satisfaction by understanding what they want and by delivering it. We thrive on our entrepreneurial spirit and speed of response; taking calculated risks, knowing that we will always succeed.

We endeavour to act truthfully and fairly in a manner that will build goodwill and trusting relationships in our marketplace and beyond.

### Integrity

Acting truthfully and fairly in a manner that will build goodwill and trusting relationships in our marketplace and beyond. Basically we try to do the right thing at any cost.



# HOW WE WORK

As an Overseas recruitment agency we provide specialized overseas placement services to multiple industries. Our approach of selecting the candidates is through Trade Test and Interviews.





- On receipt of the confirmed job order with its description from our clients, we head hunt suitable candidates from our data bank and other resources.
- Arrange for print and electronic media releases, if necessary. At the clients approval, we carefully draft the advertisements and releases them.
- The screened candidates are put through preliminary interview by our subject experts. A detailed assessment of their skill and competence is made verifying their past experience certificates and credentials.
- Conduct medical examination (GCC), both physical and psychological, by the recognized panel of physicians.
- An orientation programme for the selected candidates will be appraised about the local custom, culture and the traditional conditions of the hired country.
- Once selected, we help them in clearing government formalities like Immigration Clearance, Visa Endorsement etc.
- Assist in Airline reservation, arrival Information, Embarkment Formalities.
- Uniform can also be arranged on behalf of the company, subject to their approval.





## Our Services

### Overseas Recruitment

Sawasdee International HR Services Pvt. Ltd. has redefined the process of global recruitment to a predictably accurate process with defined parameters for matching job skills of potential candidates with the job profiles of International companies. Overseas manpower recruitment with Sawasdee International HR Services Pvt. Ltd. follows a well defined process and method. As an International recruitment agency, we cater to the needs of diverse industries like Construction, Hospitality, Engineering, Medical services, Oil & Gas, Shipping and so on.

### Soft Skill Training

As per Company guidelines and requirement we provide soft skill training to the candidates before their departure.



# CATEGORIES

The range of industries that we serve is a matter of importance for any recruitment house. But it's our ability to constantly and successfully realign ourselves with changing environment, which makes us proud.



### AIR CONDITIONING INDUSTRY

- Duct Insulators
- Duct Man
- Electricians
- Fitters
- Helpers
- HVAC Supervisor
- HVAC Technician
- Insulation Plumber
- Maintenance Personnel
- Mechanical Engineer
- MEP Manager
- Painters
- Quality Control Engineer
- Sheet Metal Workers



### AGRICULTURE INDUSTRY

- Botanists
- Engineers
- Farm Equipment Engineer
- Farmers
- Forklift Operator
- Horticulturists
- Irrigation personnel
- Mechanic Tractor
- Skilled Labour
- Unskilled Labour
- Storekeeper
- Technicians
- Tractor driver



### AUTOMOTIVE INDUSTRY

- Auto Electricians
- Dentors
- Design Engineer
- Drivers
- Electrician
- Mechanics
- Motor Technicians
- Painters
- Petrol Technicians
- Radiator Mechanics



### HEAVY EQUIPMENTS INDUSTRY

- CAD Designer
- Civil Designer
- CNC Programmer
- Design Engineer
- Drill operators
- Graphic Designer
- Heavy equipment operators
- Industrial Engineer
- Lathe operators
- Manufacturing Engineer
- Mechanical Designer
- Mechanics
- Turners
- Welders





## CONSTRUCTION INDUSTRY

- Block & Plaster Masons
- Blue-Collar Workers Supervisor
- Carpenters
- Civil Engineers
- Construction and Well Drillers
- Construction Electricians
- Construction Helpers
- Construction Inspectors
- Construction Managers
- Cost Estimators
- Finishing Carpenters
- General Construction Workers
- Heavy Truck Drivers
- Line Installers and Repairers
- Masons
- Material Moving Machine Operators
- Mechanic and Repairer Helpers
- Operating Engineers
- Plumbers and Pipefitters
- Polishers
- Scaffolders
- Shuttering Carpenters
- Spray Painters
- Steel Fixers
- Structural Metal Workers
- Tile & Marble Masons
- Wall Painters



## DRIVERS AND OPERATORS

- Backhoe Loader Operator
- Boom Truck Drivers
- Browser Operator
- Bulldozer Operator
- Bus Drivers
- Compressor Operator
- Excavator Operator
- Forklift Operator
- Paver Operator
- Poclain Operator
- Grader Operator
- Heavy Duty Drivers
- JCB Operator
- Light Duty Drivers
- Lorry Drivers
- Overhead Crane Operator
- PTR Operator
- Shovel Operator
- Tandem Operator
- Trailer Drivers
- Water Tanker Operator
- Wheel Loader Operator



## HOSPITALITY INDUSTRY

- Assistant Chef
- Assistant Cook
- Butcher
- Captain
- Cashier
- Catering Supervisor
- Chef
- Cleaner
- Commis
- Cook
- Dishwasher
- Housekeeper
- Juice Maker
- Kitchen Helper
- Laundry Man
- Steward
- Store Keeper
- Waiter



## HEALTH CARE INDUSTRY

- Anaesthetist Technicians
- Cardiologists
- Compounders
- Dentists
- Dermatologist
- Lab Assistants
- Nurses
- Physicians
- Psychiatrists
- Surgeons
- X-ray man



## OPERATION AND MAINTENANCE

- Assistant Operations Manager
- CNC Machine Operator
- CNC Machine Operators
- CNC Operator
- Drill Press Operator
- Experienced CNC Operators
- Facility Maintenance Planner
- Machine Operator
- Maintenance Journeymen
- Maintenance Team Leader
- Maintenance Technician
- Mechanical Maintenance
- Packaging Operator - Heavy
- Water Operator Technician



## MARINE INDUSTRY



## MINING INDUSTRY



## OIL & GAS INDUSTRY



## ONSHORE / OFFSHORE

*\* Detailed list will be provided on request for above categories*



## FROM THE DESKS OF CHAIRMAN AND MANAGING DIRECTOR



**DINESH CHHAPARIA**  
*CHAIRMAN*

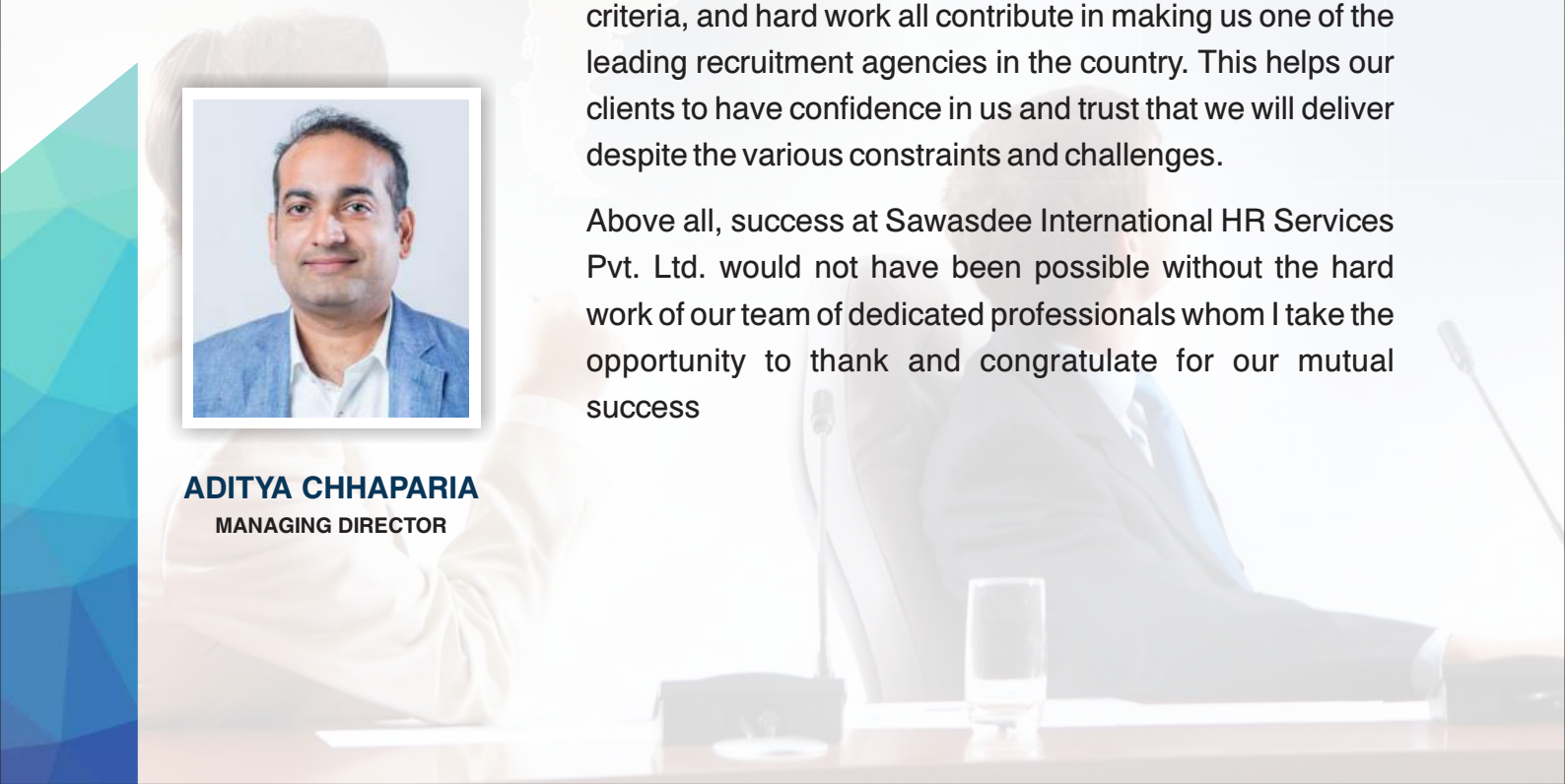
At Sawasdee International HR Services Pvt. Ltd., we work on the philosophy that both clients and job seekers are an equal and integral part of our company and that the only way forward is to grow together. We are constantly searching to place the right people in the right positions, finding new opportunities by working closely with our affiliates. Our commitment towards this view point has resulted in high levels of satisfaction and has enabled workers to fulfill their dream of finding a suitable job abroad and a better life for their families.

We believe that our professional approach, recruitment criteria, and hard work all contribute in making us one of the leading recruitment agencies in the country. This helps our clients to have confidence in us and trust that we will deliver despite the various constraints and challenges.



**ADITYA CHHAPARIA**  
*MANAGING DIRECTOR*

Above all, success at Sawasdee International HR Services Pvt. Ltd. would not have been possible without the hard work of our team of dedicated professionals whom I take the opportunity to thank and congratulate for our mutual success

A blurred background image of a person in a white shirt sitting at a desk. There is a microphone and a glass of water on the desk. The person appears to be in a meeting or presentation.

# OUR HAPPY CLIENTS



# OUR HAPPY CLIENTS



# DOCUMENTATION FORMALITIES

## DEMAND LETTER

[SHOULD BE PRINTED ON THE COMPANY LETTER HEAD]

SAWASDEE INTERNATIONAL HR SERVICES PVT. LTD.  
15, Burdwan Road, 1st Floor  
Alipore, Kolkata-700027

Date:-

We hereby request your company to arrange recruiting Indian Nationals for our company for the below categories, terms and conditions are followed by:

SL NO.	CATEGORY	QUANTITY	SALARY

### TERMS & CONDITIONS:

1. Contract Period : 2 Years Limited
2. Overtime : As per Company Law
3. Working Hours : 8 Hours a day and 6 days a week
4. Accommodation : Provided by the Company
5. Local Transport : Provided by the Company
6. Medical Facilities : As per country Labour Law
7. Air ticket : After completion of Contract period.
8. Residence Permit Cost : Will be borne by the company
9. End of Service Benefit : As per country Labour Law

All other terms and conditions as per country labour law.

Warm regards,

(Company authorised person name  
designation & signature  
along with official seal)

## **POWER OF ATTORNEY**

[SHOULD BE PRINTED ON THE COMPANY LETTER HEAD]

**SAWASDEE INTERNATIONAL HR SERVICES PVT. LTD.**     Date:  
15, Burdwan Road, 1st Floor  
Alipore, Kolkata-700027

### **Power of Attorney**

We [PUT YOUR COMPANY NAME AND ADDRESS HERE] do hereby authorize M/s Sawsdee International HR Services Pvt. Ltd. having its registered office at 15, Burdwan Road, 1st Floor, Alipore, Kolkata - 700027 (W.B.) India Registration No: B-1506/KOL/COM/1000+/5/9425/2018 valid upto 25/11/2023 in respect of handling all the affairs concerning recruitment, completion of emigration formalities with Protector of Emigrants, Government of India and signing all necessary documents and contracts required by the said office in connection with the recruitment of persons for service with the said company on terms and conditions specifically agreed to by us.

IN WITNESS WHEREOF, we have executed this Power of Attorney on this [PUT DATE HERE]

Yours truly,

(Company authorised person name  
designation & signature  
along with official seal)



## CERTIFICATE OF EMPANELMENT

This is to certify

**SNHPL Training Centre**

15 Burdwan Road, 1st Floor,  
Alipore Kolkata - 700027  
of


**Sawasdee International HR Services Pvt. Ltd**

is empaneled as

**India International Skill Centre (IISC)**

Membership Number - NSDC/IISC/0097/P/001  
Date of Empanelment - 26th February 2021  
Valid until - 25th February 2022



  
Dr Manish Kumar  
MD & CEO  
National Skill Development Corporation

301, 3<sup>rd</sup> Floor, West Wing, World Mark 1, Aerocity New Delhi - 110037  
T: +91-11-47451600 • F: +91-11-46580417 | CIN: U85300DL2008NPL181612  
To verify IISC Details, visit - [www.nsdcindia.org](http://www.nsdcindia.org) or write to [iisc@nsdcindia.org](mailto:iisc@nsdcindia.org)



## CERTIFICATE OF MEMBERSHIP

This is to certify


**Sawasdee International HR Services Pvt. Ltd**

is an approved

**India International Skill Centre (IISC) Network Member**

Membership Number - NSDC/IISC/0097  
Date of Empanelment - 26th February 2021  
Valid until - 25th February 2024



  
Dr Manish Kumar  
MD & CEO  
National Skill Development Corporation

301, 3<sup>rd</sup> Floor, West Wing, World Mark 1, Aerocity New Delhi - 110037  
T: +91-11-47451600 • F: +91-11-46580417 | CIN: U85300DL2008NPL181612  
To verify IISC Details, visit - [www.nsdcindia.org](http://www.nsdcindia.org) or write to [iisc@nsdcindia.org](mailto:iisc@nsdcindia.org)









Interview Room



Registration Room



Waiting Room-1



Waiting Room-2



Director Room



**Head Office :**

15, Burdwan Road, 1st Floor  
Alipore, Kolkata - 700027  
Tel : +91 33 4601 7645

**Branch Office :**

G-1, PIOUS APT. CHS LTD.,  
Kondivita Village Road, Andheri-East,  
Mumbai - 400059, Tel +91 8080312477

E-mail : [info@sihrs.com](mailto:info@sihrs.com), [info.sihrs@gmail.com](mailto:info.sihrs@gmail.com)

Website : [www.sihrs.com](http://www.sihrs.com)

